

**WSP Solicitors**

**Trainee Solicitor Application Form**

**Please note, all candidates are treated equally regardless of their age, gender, sexual orientation, marital status, race, ethnic origin, religious belief or disability.**

# CV and covering letter

Combined with this form, please attach your CV and a covering letter that should include:

* **Why you want to be a Solicitor.**
* **The reasons you have applied for a training contract with WSP Solicitors.**
* **The areas of law you are most interested in and why.**
* **What attributes do you possess that will contribute positively to your role as a Trainee Solicitor at WSP Solicitors.**

# Personal details

|  |  |
| --- | --- |
| **Title:** |  |
| **First name(s):** |  |
| **Surname:** |  |
| **Postal Address:** |  |
| **Telephone number:** |  |
| **Email address:** |  |

##  Qualifications

 Do you have a degree (in Law, or another subject plus the GDL)?

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**Yes**

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**No**

Will you have completed the Legal Practice Course (LPC) or Solicitors Qualifying Exams (SQE 1 and 2) by 1st April 2025?

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**Yes**

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**No**

# Questions

The following questions are based on WSP Solicitors Core Values and DNA. The firm places significant importance on its core values, which are exemplified by every member of the staff.

# Approachable

**What makes being approachable an important core value?** *(250 words maximum)*

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# Trusted

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**Building trust and relationships with clients and team members is crucial for success at WSP Solicitors. Please describe the principles or strategies you have used to develop trust.** *(250 words maximum)*

# Human

**Detail your approach to collaboration with a colleague or within a team when confronted with differing ideas.** *(250 words maximum)*

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# Commercial

**In your view, why do you consider being 'commercially successful' to be an important core value?**

*(250 words maximum)*

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# Uncomplicated

**Explain your approach to delivering an ‘uncomplicated’ client care service**. *(250 words maximum)*

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## References

Please provide the contact information of two referees. The first referee must be your most recent, or current, employer. The second referee can either be a previous employer or an academic referee. Two academic references will be acceptable if you have never been employed.

## Referee 1 Referee 2

**Name Name**

**Job title Job title**

**Organisation Organisation**

**Address Address**

**Telephone number Telephone number**

**Email Address Email Address**

**May we approach this referee prior to the interview? May we approach this referee prior to the interview?**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  **No**  |  |  **Yes**  |   |  **No**  |   |

**Yes**

Referees will only be contacted if you have been invited to attend an interview. References are confidential.

##  Additional information

**Do you need a work permit to work in the UK? Yes No**

**If you have a disability, please tell us if there are any reasonable adjustments we can make to help you in your application or with our recruitment process.**

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**Where did you hear about WSP Solicitors and the Trainee Solicitor vacancy?**

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Have you previously applied to **WSP Solicitors** for the position of Trainee Solicitor?

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**Yes**

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**No**

**Please provide details:**

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**Data Protection Statement**

All the information collected in this form is necessary and relevant to the performance of the placement applied for.  The company will treat all personal information with the utmost confidentiality and in line with the current data protection legislation.

Should you be successful in your application, the information provided, and further information which will be gathered at the relevant time, will be subsequently used for the administration of your placement.

For more information on how we use the information you have provided, please see our ‘Candidate Data Processing Notice’ on the WSP Solicitors website.

**Declaration**

|  |  |
| --- | --- |
| **Name:** |  |
| **Signature:** |  |
| **Date:** |  |

I confirm that to the best of my knowledge the information I have provided on this form is correct and I accept that providing deliberately false information could result in the withdrawal of any offer of employment or my dismissal.

Please send this application form alongside your CV and covering letter to: **traineeapplications@wspsolicitors.com**